



## Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**To fund projects up to £1,000 without the need for matched funding**

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application  
([See Section 3 for contact details](#))

### 1. Your organisation or group

Name of organisation	Marlborough Chamber of Commercer		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Marlborough Chamber of Commerce		

### 2. Your project

Project Title/Name	CCTV for Marlborough High Street		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Marlborough is one of the very few towns in Wiltshire without a CCTV system. In consequence it is an easy target for criminal activity. This causes distress to residents and often loss of income to already hard pressed traders. There is a history of unsociable behaviour problems after the pubs and night clubs have closed, as demonstrated by a recent brutal attack on a nineteen year old resident which resulted in serious brain damage. We want to begin installing CCTV so that these and other problems can be addressed resulting in residents and traders feeling more secure.		
In which community area does your project take place? (Please give name – <a href="#">see section 3</a> )	Marlborough High Street		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>

<b>Where will your project take place?</b>	Marlborough High Street
<b>When will your project take place?</b>	As soon as possible
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Many of our members have suffered from criminal activity and are mortified that Marlborough is not protected by CCTV cameras like other towns in Wiltshire. Although many approaches have been made to the Town Council they have procrastinated for over 11 years and nothing has been done. We feel that we need to at least get the ball rolling. The lifeblood of the town is its shops and traders. In these challenging financial times they will not survive if they are continually being subjected to criminal activity and offered no protection.
<b>How many people will benefit from your project?</b>	Residents and traders in Marlborough
<b>How does your project demonstrate a direct link to the local community plan for your area? (see <a href="http://www.wiltshire.gov.uk/areboards">www.wiltshire.gov.uk/areboards</a>) or priorities of your area board) Please provide a reference/page no.</b>	this CCTV system will be use twenty four hours a day seven days a week by the rate payers of Marlborough, all will have added security
<b>Any other information about your project. (Limited to a 1000 characters)</b> The CCTV system that is being considered is a digital system that does not need twenty four hour a day monitoring and as such its running cost will be very much reduced as opposed to the traditional CCTV systems. Local police support the implementation of CCTV and have stated they it would be a huge help in their fight against crime in the town. The traders in the town feel that they are not being protected and valued in the same way as traders are in other Wiltshire towns. If we are lucky enough to get this grant money we will ring fence it for CCTV and then go to the town council and other organisations to match fund it for CCTV. The Chamber of Commerce is a non profit making organisation who's function is to protect the interest of the towns shops and traders. It is in the interest of every resident to have the towns retail outlets fully let and functioning. Once shops become empty the town center would be in danger of dying.	
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>

### 3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="80 members"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

**If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**  
 The project will be ongoing and we will ask the Town Council to match fund the grant. Other very responsible town councils fund in full CCTV protection for their residents and traders.

**How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?**

When the Police are able to prosecute offenders for both criminal activity and antisocial behaviour in the town, it will send a clear message to potential offenders that the town has zero tolerance for bad and criminal behaviour. The police have always supported the implementation of CCTV in the town.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder	Amount Applied For	Amount Received
No this is the first		

Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month:	Year:
A - Total income:	£Not applicable	
B - Minus total expenditure:	£Not applicable as Chamber is	
Surplus/deficit for year: (A minus B)	£not a profit making organisation	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£	

**5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	£
Four 5 mega pixel came	£	Own fundraising/reserves		£
See attached details	£			£
Your boxes will not	£	Parish/town council		£13,998
allow breakdown of	£			£
CCTV quote	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			£
	£	Other		£
	£			£
<b>Total Project Expenditure</b>	<b>£18,998.</b>	<b>Total Project Income</b>		<b>£18,998</b>
<b>Total project income B</b>		£		
<b>Total project expenditure A</b>		£18,998		
<b>Project shortfall A – B</b>		£		
<b>Grant sought from Wiltshire Council Area Board</b>		£5,000		
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>		already sent on		
<b>Please give the name of the organisations' bank account e.g. Chippenham Scouts</b>				

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection     Safeguarding Adults
- Public Liability Insurance     Equal opportunities
- Access audit     Environmental impact
- Planning permission applied for (date) N/A or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 12/01/2013

**Position in organisation:** President Marlborough Chamber of Commerce

**Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))**